



Heathfield Community School (585)

Risk Management - Assessment Report

Risk Area: COVID-19
Assessment Framework: Coronavirus (Covid-19)
Work Area or Activity: Covid RA 1
Competent Person: Karl Husband
Groups Affected: All Groups Affected
Notes:

Covid Risk Assessment on EEC 1

This is a review of an assessment carried out on 18/06/2020

This is a review of an assessment carried out on 09/11/2020

Assessed on: 09/11/2020
To be Reviewed on: 09/11/2021

Risk Rating:	Below 9 - Low Risk 9 to 14 - Medium Risk 15 or above - High Risk
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What are the Hazards?	What is already being done?	Is this considered satisfactory?	Risk Findings
Do you ensure staff and students are encouraged to wash their hands or use hand sanitizer when in public places or after using public transport?	Yes, verbal and written reminders to staff and students. Notices for visitors.	Yes	Severity:2 Likelihood:3 Risk Rating:6
Do you ensure staff and students are encouraged to wash their hands or use hand sanitizer after coughing or sneezing?	Yes, sanitizer provided a key points in school.	Yes	Severity:2 Likelihood:2 Risk Rating:4
Do you ensure staff and students are encouraged to sneeze or cough into their hands or a tissue? The tissue should be disposed of correctly after use.	Yes, reminders given and tissues available for use, and should be disposed of in a bin.	Yes	Severity:2 Likelihood:3 Risk Rating:6
Have you considered displaying posters on hand and respiratory hygiene and safe food practices around the building?	Yes, posters around hand hygiene and social distancing are in place.	Yes	Severity:1 Likelihood:2 Risk Rating:2
Do you ensure communal areas are regularly cleaned?	Yes, frequent cleaning by school and contract cleaners.	Yes	Severity:1 Likelihood:2 Risk Rating:2
Do you ensure staff, parents and students are informed not to come into the school should they suspect they and/ or their child are suffering with symptoms of the coronavirus? Symptoms include: cough, sore throat, fever, breathing difficulties and chest pain.	Yes, this has been communicated to stakeholders.	Yes	Severity:2 Likelihood:3 Risk Rating:6

Do you ensure the safety of visits to areas of a reported outbreak, both in the UK and overseas, are reviewed? There may be imposed restrictions on travelling to some countries, including China.	Yes, no educational visits planned in the short term. Guidance being sought around proposed trips abroad. Will follow foreign office and LA advice on this.	Yes	Severity:1 Likelihood:1 Risk Rating:1
Are procedures in place should you suspect a person has come into the school suffering with the coronavirus?	Yes, that person will be isolated in the medical room and will go off site at the earliest opportunity. Positive test result would mean isolation for all who had been in close contact.	Yes	Severity:2 Likelihood:3 Risk Rating:6
Are we providing necessary PPE to LSA's who work with Students with PEEP	Yes all LSA's who work with any student with a PEEP have been allocated sufficient PPE in case of any emergency evacuation	Yes	Severity:2 Likelihood:2 Risk Rating:4

Karl Husband Signed

Dated

Co-ordinator Signed

Dated

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